

**NOTICE ON UPDATING IDENTIFICATION DOCUMENTS OF RELATED PERSONS  
OF CORPORATE CUSTOMERS**

Dear Valued Customer,

Pursuant to the provisions of the State Bank of Vietnam in Circular No. 17/2024/TT-NHNN regulating the opening and use of checking accounts at payment service providers, Bank SinoPac - Ho Chi Minh City Branch (“**Bank**”) would like to announce:

From **January 1, 2025**, Corporate Customers (“**Customer**”) must register valid identification documents (\*) of related persons (including legal representative, chief accountant/person in charge of accounting as well as authorized persons) with the Bank. Payment transactions and withdrawals via the Customer's checking account will be suspended for related persons in case the identification documents are no longer valid or have expired.

(\*) Identification documents used in accordance with the provisions of laws include:

1. In valid 12-digit ID with chip, or
2. Identity card issued from July 1, 2024 (according to the new standards of the Ministry of Public Security), or
3. For individuals who are foreigners: Passport, for foreigners residing in Vietnam, there must be an additional entry visa or document of value in lieu of a visa or document proving exemption from entry visa, document confirming residence (on the basis of compliance with the Foreign Exchange Ordinance).

For more information and assistance, please contact us via bank transaction address or hotline **1900 98 98 51**.

Thank you for trusting and using the services of our Bank.

Sincerely!